

**MINUTES  
REGULAR COUNCIL MEETING  
TUESDAY, DECEMBER 12, 2006  
6:00 P.M.**

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{Summary minutes of City Council meeting. Audio tapes of the meeting are on file and are included by reference as part of this meeting. An agenda of this meeting has been either mailed or made available to persons, organizations and local news media as per their request. The agenda gives the date, time and place of the meeting as well as the order of business. This disclosure is in compliance with the South Carolina Code of Laws of 1976, Section 30-4-80 (e).}

The regular meeting of city council was held on December 12, 2006 at 6:00 P.M. in the City Municipal building with the following present:

**COUNCIL:** Mayor Bruce Morgan; Councilmembers Tommie Hill, Sr., Ricky Todd Harris, Keith Henderson, Orangelow Ruff and Fran Bailey. Councilmember Harold Thompson was absent.

**CITY ATTORNEY:** Billy Whitney

**DEPARTMENTAL STAFF:** Gloria Rogers – Municipal Clerk/Personnel Director; Jeff Lawson, CBO MCP-Building Official; Joe Nichols – Utility Director; Sam White, - Chief, Perry Harmon – Public Service Director and Walker Gallman – Finance Director. Mike Petrie – Maintenance Shop Director was absent.

**NEWS MEDIA:** Charles Warner – Union Times and Kevin Shehan – WBCU Radio.

**OTHERS:** Olivia Henderson, Wallace Walker, Paul Glenn, Sr. and Azalee Glenn.

1. Mayor Morgan called the meeting to order. Following the pledge of allegiance to the flag, the invocation was given by Councilmember Henderson. The roll was called by Municipal Clerk Gloria Rogers.

2. **Minutes**

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|----|-------------------|-------------------------|
| A. | November 21, 2006 | Regular Council Meeting |
| B. | November 30, 2006 | Council Workshop        |

**MOTION** by Councilmember Harris to accept minutes as presented.

**SECOND** by Councilmember Ruff.

**CARRIED UNANIMOUSLY.**

3. **Communications**

- A. Monthly Reports

The monthly reports of all departments were included in the council packages and are on file in the office of the Municipal Clerk.

**MOTION** by Councilmember Henderson to accept monthly reports.

**SECOND** by Councilmember Ruff.

**CARRIED UNANIMOUSLY.**

B. RESOLUTION – **PAUL J. GLENN, SR.** – FORMER COUNCILMEMBER

A resolution was presented to City Council for approval honoring former Councilmember Paul J. Glenn, Sr. for his 20+ years of service to the City of Union as a Councilmember. Mr. Glenn was also presented with the first “Gold Jacket”.

MOTION by Councilmember Harris to pass resolution.

SECOND by Councilmember Hill.

CARRIED UNANIMOUSLY.

4. Business

A. DISCUSSION – AUDIT PRESENTATION – TERRY FANT

The audit presentation will be presented at a later date due to the illness of Mr. Terry Fant.

B. RESOLUTION – APPROVING UPDATES TO PERSONNEL MANUAL

City staff has completed necessary revisions in the City’s Personnel Policy Manual in order to maintain an updated and revised manual for Council’s consideration. Labor laws change at such a rapid rate that it becomes necessary each year to have an annual update. The revised manual has been reviewed by Labor Attorney, Linda Edwards, with her recommendations and comments being incorporated in this document. It is hopeful that the additions and changes will continue to protect the City’s interests as well as the employees’. The last update was accomplished in March 2003. The revised manual is presented for adoption by resolution. Effective date of the annual revisions is December 12, 2006.

MOTION by Councilmember Ruff to pass resolution approving updates to personnel manual.

SECOND by Councilmember Hill.

CARRIED UNANIMOUSLY.

C. HOMELAND SECURITY GRANT – FIREFIGHTERS PROGRAM

The Public Safety Department applied for Assistance to Fire Fighters Grant through the US Department of Homeland Security. The Department applied for a grant that would provide funding for a vehicle exhaust system that would be installed in the fire truck bay area. This exhaust system will remove harmful gases that are discharged by the diesel engines. This will make the Fire Department a safer environment for employees and others that may enter the facility. Additionally, this will allow our fire trucks to be tested daily without having to pull them out of the protected truck bays. The Public Safety Department would ask Council to consider funding the match amount of \$4,215.00 that is required as a condition of receiving the grant award. The Public Safety Department expects to have funds available in account #5111 to cover this cash match requirement.

MOTION by Councilmember Hill to approve grant match requirement.

SECOND by Councilmember Harris.

CARRIED UNANIMOUSLY.

D. AWARD BID – TOSCH CREEK WWTP MAIN SWITCHGEAR REPLACEMENT

The existing outdoor main switchgear at Tosch Creek WWTP needs to be replaced. Two quotes were received on this project that includes a new 4-section non-walk-in type enclosure, 1000A main circuit breaker and new feeder breakers for existing equipment. Reconnection of all feeders in new gear including 120V load center mounted in new gear. Concrete pad depth will be increased to accommodate new gear depth of 24” to eliminate the “LB” fittings entering the rear of the existing switchgear. The recommendation is to award bid to Utility Electric, LLC of Greenville, SC in the amount of \$41,500.00. Money has been allocated in the current budget for this purchase.

**MOTION** by Councilmember Harris to award bid to Utility Electric, LLC of Greenville, SC in the amount of \$41,500.00.

**SECOND** by Councilmember Henderson.

**CARRIED UNANIMOUSLY.**

E. APPOINTMENT TO ZONING BOARD OF APPEALS

City Council must fill one vacancy on the Zoning Board of Appeals for an expired term. The Zoning Board of Appeals hears and decides on appeals for variances and special exceptions and works closely with the Building/Zoning Department on these matters. This position was solicited by public notice in the Union Times. A letter of request was received from Mr. George Ashmore requesting re-appointment.

**MOTION** by Councilmember Bailey to re-appoint Mr. George Ashmore to the Zoning Board of Appeals.

**SECOND** by Councilmember Hill.

**CARRIED UNANIMOUSLY.**

F. SEWER PROJECT – DUNCAN AVENUE & BORE ON HWY. 176

Bids were received on November 16, 2006 at City Hall for Sewer System Water System Improvements on Duncan Avenue and U.S. Hwy. 176. A summary of the bids and recommendation was received from consultants, Rogers & Callcott. Bids are as follows: C&T Backhoe & Dozer - \$95,701.00 & Boulware Plumbing & Construction - \$109,490. The recommendation is to accept bid from C&T Backhoe & Dozer in the amount of \$95,701.00

**MOTION** by Councilmember Henderson to award bid to C&T Backhoe & Dozer.

**SECOND** by Councilmember Harris.

**CARRIED UNANIMOUSLY.**

G. DISCUSSION/MOTION – SPORTS COMPLEX FUNDING – APPROVAL TO PROCEED AS DISCUSSED IN COUNCIL WORKSHOP 11/30/06

City Council discussed funding the proposed sports complex at a workshop on November 30, 2006. They discussed in-kind services as a level of funding. The recommendation is to fund the sports complex in the amount of \$800,000 to 1,000,000 in the form of in-kind services.

**MOTION** by Councilmember Bailey to approve recommendation.

**SECOND** by Councilmember Harris.

**CARRIED UNANIMOUSLY.**

- H. **DISCUSSION/MOTION** – BUILDING PROJECT – APPROVAL TO PROCEED WITH DESIGN AS DISCUSSED IN COUNCIL WORKSHOP 11/30/06

City Council discussed the building project at a workshop on November 30, 2006. The recommendation is to proceed with the design as presented by Mr. David Langley at the workshop.

**MOTION** by Councilmember Henderson to proceed with design of building project.

**SECOND** by Councilmember Ruff.

**CARRIED UNANIMOUSLY.**

5. **ANNOUNCEMENTS BY MAYOR AND COUNCIL:**

Mayor Morgan wished everyone a Merry Christmas and a Happy New Year.

6. **PUBLIC COMMENT:**

- A. Please address the Mayor and Council from the lectern and state your name and address for the record.

None

7. **EXECUTIVE SESSION: TO DISCUSS LEGAL, CONTRACTUAL, AND PERSONNEL MATTERS**

None

8. **ADJOURNMENT:**

**MOTION** by Councilmember Bailey to adjourn.

**SECOND** by Councilmember Hill.

**CARRIED UNANIMOUSLY.**

Council meeting adjourned at 6:22 P.M.

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Gloria J. Rogers, Municipal Clerk

Minutes approved \_\_\_\_\_ 2007