



CITY OF UNION
Building & Zoning Department

Building Contractor Guidelines

This letter is to inform you that the City of Union enforces the **International Building Code Regulations**.

Also, in December of 1997, City Council approved and passed new ordinances pertaining to the qualifications of contractors and home owners to do certain work within the City of Union. Please refer to the following list of requirements for licensing of Building Contractors:

1. For general repairs, (not to include any additions), a contractor must be registered with the state as a Specialty Contractor for work under \$5,000 – must be bonded with the state for work over \$5,000;
2. Specialty cards will be accepted for general repairs only. (No electrical, plumbing, gas or HVAC work.);
3. All other work will require a Residential Home Builder's License or General Contractor's License, (all through the State of South Carolina), or grandfathered from the City of Union as long as a current city license is maintained.
4. No person qualified under the provisions of this chapter shall allow his/her name to be used by any other person to obtain a permit for work which He/she himself/herself is not doing.

Any person who fails to comply with or violates any of the provisions of the City Code of the City of Union shall be guilty of a misdemeanor. In addition to the penalty provided by this code for a misdemeanor, the license of any such person licensed as a building contractor may be revoked.

In reference to Master Cards from other cities, the ones accepted by the City of Union are as follows: City of Spartanburg, City of Greenville, City of Rock Hill, and City of York. All other City Master Cards will be checked into individually before approval is given.

If we can be of further assistance please contact our office at 429-1720.

Sincerely,

Kenneth Bailey
City of Union Building Official